



Canadian League Against Epilepsy

2022 Exhibitor Kit

Delta Hotels by Marriott Grand Okanagan Resort
September 23-25 | Kelowna, B.C.



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Host Hotel

Delta Hotels by Marriott Grand Okanagan Resort
1310 Water St, Kelowna, BC

CLAE Room rate: *starting at \$289 + tax*

This rate is available until August 25, 2022 and is based on availability. The room block will sell out so do not delay in making your travel arrangements.

Travel discounts and further hotel details can be found [here](#).

Exhibitor Floorplan

The CLAE reserves the right to make changes to the floorplan as needed and the right to allocate booth space. Every effort will be made to accommodate your company's request. Requests to not be located near a certain company may preclude chances of getting your top choice. Please contact events@secretariatcentral.com if you have any questions with concerns to your booth allocation.

[Click here to view the floorplan.](#)

Exhibit Hours

The exhibit hours are as follows:

Load-in: Friday, September 23

9:00 a.m. – 1:00 p.m. Show in Motion load in

1:00 p.m. – 4:00 p.m. Exhibitors Load In – *must be ready for 4:00 pm*

Exhibit Hours:

Friday, September 23, 4:00 p.m. – 5:45 p.m.

Saturday, September 24, 7:00 a.m. – 4:45 p.m. (during scheduled meals and breaks)

Sunday, September 25, 7:00 a.m. – 10:45 a.m.

Load-out: Sunday, September 25 after AM break

Exhibit Booth

Sponsor level: Platinum, Gold, Silver

The CLAE will supply the following with your booth:

- 1 - 10' wide x 8' deep booth space
- 8' high drapery back wall, 3' high drapery sidewalls (black)
- 1 - 6' x 2' skirted table (white)
- 2 - Fabric chairs

Exhibitor

The CLAE will supply the following with your exhibit space:

- 1 - 6' x 2' skirted table (white)
- 2 - Fabric chairs

Show In Motion - Exhibitor Services Kit ([click here](#))

For materials handling and to order additional items for your booth, please contact [Show in Motion](#).

Discounts are available prior to September 13.

Electrical Services

Booths do not come equipped with electricity. Should you need to order an electrical drop for your booth, please email events@secretariatcentral.com.

Insurance

Please note all sponsors and exhibitors are required to be insured for a minimum of \$2 million in general liability insurance.

Registration

Registration for industry representatives includes access to the exhibit hall, meals, and refreshments as provided, and access to educational sessions.* A certain number of complimentary registrations are included with your sponsor and exhibit package. Additional registration for industry representatives is \$600 per person.

To register your industry representatives, please click [here](#). Contact events@secretariatcentral.com if you did not receive a code to register.

**Industry representatives are not allowed to participate in session Q&A or be identifiable as an industry representative.*

Shipping

All shipments must go through [Show In Motion](#). Exhibitor shipments are NOT to be sent directly to the hotel. Any shipments sent directly to the hotel will be refused.

Questions?

For questions or further assistance please contact Danielle Poissant, Conference Manager at events@secretariatcentral.com.